

RECORD OF PROCEEDINGS
MINUTES OF THE KINGSTON TOWNSHIP BOARD
OF TRUSTEES MEETING
Monthly Board Meeting
March 1, 2022 7:00 p.m.

The Kingston Township Board of Trustees meeting was called to order by Chairman M. Roy.

ROLL CALL: M. Roy-yea; Shively-yea; Akers-yea; Stites-yea; and Crowl-yea.

SPECIAL GUEST: Kelly Kincaid – Delaware County Health Department
Doug Riedel-Delaware County Engineers Office

MINUTES: The Minutes for the Regular Board meeting on February 1, 2022 was reviewed by the trustees. A motion to approve the minutes as submitted was made by Shively. A second was made by M. Roy. Vote: M. Roy-yea; Shively-yea; and Akers-yea.

The Minutes of the Special Meeting held on February 22, 2022 was reviewed by the trustees. A motion to approve as submitted was made by Shively, with a second by Akers. Vote: Shively-yea; M. Roy-yea; and Akers-yea.

FINANCE: Finance report given by Roy. The January bank statement is in balance. A motion to accept the finance report as given was made by Akers, with a second by M. Roy. Vote: Shively-yea; M. Roy-yea and Akers-yea.

Roy reported that the 2022 Permanent Appropriations were filed with the Delaware County Auditor

OLD BUSINESS: New Township Building discussions

A Temporary Occupancy permit was issued by the Delaware County Code of Compliance on 2-18-2022. The Final Occupancy permit was issued on 2-22-20

Akers presented proposal from Rite Rug for floor coverings, as well and cleaning up the tile in the office area. A motion by Shively was made to approve the proposal as submitted and issue a Purchase Order to Rite Rug in the amount of \$5,288.00. Second by M. Roy. Vote: Akers-yea; Shively-yea; and M. Roy-yea.

Motion by Shively was made to approve \$500.00 for the purpose of painting the interior trim of the new township building by Morgan Painting. Second by Akers. Vote: M. Roy-yea; Akers-yea; and Shively-yea.

Quotes will be obtained to find a moving company to move the office furniture that was donated from The Delaware General Health District to the new township building.

NEW BUSINESS: Delaware County Township Association quarterly meeting will be held on March 30, 2022.

PORTER-KINGSTON FIRE DISTRICT: No report

PUBLIC INPUT:

ROADS: Crowl to request a REA (Request for Engineering) from the Delaware County Engineer for Beacom Road.

-Crowl reported that 44 tons of salt was used for the month of February.

-Repairs were made to township road located at 10260 Rosecrans road. The excessive rains have washed out the berm of the road.

-Received call from Delaware County Sheriff office about a pot hole that needed repaired at 9:20 p.m. at the location of 4930 Wilson Road. Repairs made at 10:00 p.m.

-Shively presented a sample job description from another township as an example for the Kingston Township Road Superintendent. A formal job description will be presented and reviewed by the trustees

Motion by M. Roy to approve and certify the road mileage for Kingston Township of 18.705 miles. Second by Shively. Vote: Akers-yea; M. Roy-yea; and Shively-yea. This information will be submitted to ODOT for certification.

Motion by Shively was made to approve \$14,660.70 for culvert replacement located on Blue Church near water treatment plant and as presented. Second by Akers. Vote: Akers-yea; M. Roy-yea; and Shively-yea.

CEMETERY –

ZONING UPDATE: Zoning report given by D. Stites.

A motion by Shively was made to offer the Zoning Inspector position to candidate David Willyerd at a starting pay of \$21.00 per hour with the benefits as offered to the other Part Time employees. Second by Akers. Vote: M. Roy-yea; Shively-yea; and D. Akers-yea.

OTHER BUSINESS:

With no further business, a motion by M. Roy was made to pay the current bills, and to Adjourn the meeting until April 5, 2022. Second by Shively.

Vote: Akers-yea; M. Roy-yea; and Shively-yea.

Minutes approved this 5th day of April 2022.

Chairman M. Roy_

Vice-Chairperson Shively: _____

Trustee Akers: _____

Fiscal Officer Roy_

ORIGINAL
SIGNATURES
ON FILE
